

## Student Protocol – June 2021

- Our priorities are:
  - to support your wellbeing;
  - progress learning;
  - continue to develop skills;
  - maintain our broad and balanced curriculum;
  - follow the health and safety guidance provided.
- To support a reduction in movement, Year Group Zones will be in place (faculty zones with dedicated outside zones for each Year Group), with teaching and support staff moving to the students, whilst maintaining appropriate social distance. You must not enter other Year Group Learning Zones. Face masks are to be worn in throughout the day.
- Where specialist spaces are essential for the progress in learning at Key Stage 4 and 5, provisions have been made, alongside Subject and Faculty Leaders

### Year Group Bubbles, Bases and Outsides Spaces

Year Group	Faculty Area	Outside Space
7	Maths	Yellow
8	Humanities	Blue
9	Languages (and 256)	Red
10	Science / PEA Floor 1	Blue
11	English (not 256)	Red
Sixth Form	Science / PEA Floor 2 / Phoenix Floor 1, Technology and Resource Centre	Yellow / Purple

### Our School Routines

- The School Day:
  - You should come dressed in your full school uniform and please bring stationery for your own use with you, as well as a full water bottle (a limited number of water dispensers within Year Group Zones will be available)
  - On days when you have PE, please come into school in your PE kit, you can remain in your PE kit all day
  - You will start to enter the school building from 8am and move to your form bases – this as per your current timetable, staff will also be available to support if you are unsure
  - Seating plans will be provided by your teachers
  - Toilets will remain unisex; you should use toilets located in or near to your learning zone, using the hand sanitiser before entering and on your exit
  - Breaks will take place within the allocated outdoor zone space for each Year Group
  - The Food Hall will be open providing a selection of take away hot and cold food. You will be required to use hand sanitiser before accessing food serveries
  - You will be able to leave lessons from 2.55pm to access school based transport, staff will support the exit
  - Parental collection in Bus Bay from 3.20pm onwards; parents must remain in vehicles

- You will need to leave the school building by 3.20pm each afternoon (unless attending period 6 lessons or after school activities), allowing our Site Team to complete their duties
- There will be some after school Year Group activities running; these will be based in Year Group Zones

<b>MCS Daily Routine Trefn Ddyddiol YGT</b>		
<b>TIME</b>	<b>Years 7, 10 &amp; 11</b>	<b>Years 8, 9, 12 &amp; 13</b>
<b>8:45 AM</b>	Registration	Registration
<b>9:00 AM</b>	Lesson 1	Lesson 1
<b>9:50 AM</b>	Lesson 2	Lesson 2
<b>10:40 AM</b>	<i>Break 1</i>	Lesson 3
<b>11:10 AM</b>	Lesson 3	
<b>11:30 AM</b>		
<b>12:00 PM</b>	Lesson 4	Lesson 4
<b>12:50 PM</b>	<i>Break 3</i>	Lesson 5
<b>1:20 PM</b>	Lesson 5	
<b>1:40 PM</b>		
<b>2:10 PM</b>	Lesson 6	Lesson 6
<b>3:00 PM</b>	<i>End of School Day</i>	<i>End of School Day</i>
<b>3:10 PM</b>		Lesson 7 - Y12 & 13

- Blended learning will be provided to support students who are unable to attend school
- Wellbeing and Inclusion Staff will be available in your zone throughout the day, should you need support or feel unwell

### **Maintaining the Safety of All**

- Please ensure you have a high quality three layer multi-use face covering to wear throughout the day:
  - Face masks should be worn when in the school building
  - This should cover the mouth and nose
  - Frequent putting on and taking off is not advised as this can contaminate the hands and face
  - Face masks can be removed at meal times and when outdoors, where possible, meals should be eaten outdoors
  - When face masks are not in use during the day, they should be safely stored
  - Exemptions will be discussed and agreed by the SLT, including the reasonable adjustments required for students with hearing impairments
- Please keep an appropriate distance from your peers and the staff working with you when moving around the building.
- Advice remains not to car share for your journey to and from school.
- Sanitising stations are available by each entry point into the building, hand sanitiser must be used on entry and exit.
- Each classroom is set up with forward facing seating where possible (you should remain in your front facing desk) and stations with hand sanitiser, tissues and anti-bac wipes are available, please sanitise your hands on entry and exit to each classroom.
- Please bring your own stationery and avoid sharing with others.
- Fire Evacuation Muster Point will be the Active Zone– in the event of an emergency evacuation as always you should exit via your closest route. When you reach the muster point you follow the usual process and line up with your form group.
- Cleaning – toilets will be part of our enhanced cleaning schedule, cleaned prior to and following all breaks. Rooms will be cleaned at the end of each day.

- Students in Sixth Form are permitted to leave the site and return during the School day but are reminded to take sensible precautions at all times to limit the spread of the virus.
- If you or any member of your house have any symptoms of Covid-19 you must self-isolate and follow the latest Government Policy - <https://gov.wales/self-isolation>

***If a student chooses not to comply with the expectations above, which are in line with Welsh Government Operational Guidance and the MCS risk assessment (as agreed by Monmouthshire County Council), the school maintains the right to request the student is collected from school.***