

Apologies: Jann McShane, Shane Wallace, Caroline Hughes, Sally Cilten, Martine McGrath, Vicky Smith, Kate Dennent

Attendance: Cara Hopgood, Kirstie Pope, Fiona McColgan, Karen and Tim Keenan, Esther Lacey, Deborah Morgan, Kirsty Holbron-Brooksbank

Welcome and Introductions

Approval of minutes from last meeting

Finance Report: Esther provided detailed report, discussion around setting up online access to the bank account for viewing only

Matters Arising / Business

Quiz: Plans are progressing well, excess tuck will be sold on to Gwent Music Centre, Prizes to be arranged

2nd Hand Uniform: This needs to be advertised more widely and consistently to raise awareness with parents. **KP to email Andy Williams to ask if emails to parents about uniform can mention the service offered by the Friends.**

Plan for 'Buy back' scheme discussed and agreed in principle - £25 for top quality blazer.

ACTION: KP to check what Haberdashers do in this regard

Currently Sarah Browne organises a great system and sells from her home. Will there be scope to store/sell from school in the new building in future.

MILK – Planner App: School have already invested in this but would still like Friends support. KP has requested update **ACTION: KP to circulate update when available**

Easy Fundraising: Process explained and ring fencing of £300 for workshops
Fiona provided update in income for Easy Fundraising

Funding Requests:

No specific items except request from English department for 'Sound' training

There were discussions around how children will be identified for inclusion in this scheme.

ACTION: KP to check any further requests with Mr Davies, Make offer of £500 towards cost of 'Sound'

Social Media: As previously discussed, a Facebook page would offer opportunities for communicating with parents about events, fundraising, second hand uniform etc. It would be good to be able to inform parents about this in the Christmas Newsletter.

A.O.B.

School photos seem expensive. How is supplier selected?

Trade directory idea raised

Promise Auction – discussed as plan to fundraise for New School requests **ACTION: discuss with Mr Davies**

School Production – not sure if Friend support with refreshments will be requested, **ACTION: check with Mrs Pearce**

Next year calendar discussed – new Baking coordinator required
Date of next meeting : TBC.